

June 2019

Dear Parent/Guardian

When a student begins their education at Ferndown Upper School, we ask all parents to contribute a fee of £30, which will cover the following:

- Use and maintenance of a locker (for which they will receive a key) for the three years from 9 to 11 – an essential requirement for students to allow them to store their equipment, outdoor coats and personal items safely and securely every day.
- Provision of a fob to be used for cashless catering.
- A student planner for year 9, which will help them organise themselves.
- Printing costs.

Pupil Premium students will receive these items free of charge.

We request that parent's kindly pay for these items on ParentMail during the first week of term in September 2018, where they will find an item available to purchase, entitled "Year 9 locker/fob/planner".

At this time, you should also be able to load money onto the fob using ParentMail. We do however advise that you give your child cash to purchase their lunch on their first few days (or bring a packed lunch), in the unlikely event that there is a problem with the systems as your child transitions from middle to upper school.

If you are not able to use the ParentMail system for any reason, please contact the school office for an alternative method.

Yours sincerely

*John Evans*

**Deputy Headteacher**