

Ferndown Upper School - Behaviour Policy - Covid 19 Addendum:

Added: June 2020

Next review: 01 September 2020

This addendum to the school behaviour policy is for use during the partial closure. It is for use alongside the school behaviour and rewarding policy, anti-bullying policy, safeguarding policy and child protection policy. These updates are in place to keep everyone as safe as possible. At no time has it been more important to have respectful and thoughtful behaviour.

For Students attending school

Students and staff are expected to maintain social distancing measures at all times.

Anyone feeling unwell must not attend school. If you feel unwell in school, you must immediately report to Pastoral, who will follow guidance upon the next steps to take to ensure student and staff safety.

Students must follow the hygiene expectations of handwashing / sanitising whilst in school, as well as following adult requests to hand wash on an ad hoc basis. We expect everyone on the site to follow the guidance of “catch it, bin it, kill it” using disposable tissues. Handwashing must take place immediately afterwards.

Students will be grouped while in school – they must not mix with others on the site outside of their allocated group (bubble).

Within these groups students must not share equipment (e.g. pen, pencil) or water bottles etc.

Students and staff are expected to follow the one-way system and adhere to instructions about movement around the school.

Staff and students will have allocated toilets to use – students must only use there allocated toilets, ensure distancing when waiting to go to the toilets and ensuring toilets are flushed and hands are washed with soap and water.

| Category | Detail of concern | Possible action |
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| C1 | <p>Low level disrespect or inappropriate behaviour below the expectations of acceptable behaviour at Ferndown Upper School during normal day to day operation.</p> <p>This would include rudeness, disrespect, not following instructions, or inappropriate comments – given the highly sensitive nature of the current Covid19 pandemic.</p> | <ul style="list-style-type: none"> Conversation with student; given warning and reminded of acceptable behaviour. Normal behaviour management strategies such as moving seats. Log on G4S. |
| SD | <p>Student is reminded more than once to social distance and fails to social distance despite reminder</p> | <ul style="list-style-type: none"> Students receiving more than one SD code – home will be contacted. Repeated SDs pose a risk to others and the student will not be able to attend school. |

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| <p>C2</p> | <p>Repeated low level disrespect or inappropriate behaviour below the expectations of acceptable behaviour at Ferndown Upper School during normal day to day operation. This would include rudeness, disrespect, not following instructions, or inappropriate comments – given the highly sensitive nature of the current Covid19 pandemic.</p> | <ul style="list-style-type: none"> • Conversation with student; given warning and reminded of acceptable behaviour. • Normal behaviour management strategies such as moving seats. • Log on G4S. |
| <p>C3</p> | <ul style="list-style-type: none"> • Repeated incidence of ‘C2’ or: • A one off use of offensive language [not towards staff] • Arguing with staff. • Misuse of mobile phone on the school site (students phones are not switched on or visible during lesson times or transition between lessons – unless requested by a staff member to aid learning). • Unsafe behaviour during the partial closure; this could include ‘unintentionally’ not following instructions around social distancing or the safe, responsible behaviour expected. | <p>The above, including a HoY review with parent. Mobile phone confiscation until the end of the day.</p> |
| <p>C4</p> | <p>Use of on-call for behaviour in school</p> | <p>The above, plus involvement of SLT speaking to student plus:</p> <ul style="list-style-type: none"> • Log on G4S (and My Concern if appropriate). • Removal from teaching space / isolation. |
| <p>C7</p> | <ul style="list-style-type: none"> • Repeated incidence of ‘C3’, continuation of problematic behaviour despite interventions, or: • Truancy from a lesson. • A one off use of offensive language towards staff. • Any comment towards staff that could be construed as sexualised. • Inappropriate comment online about a member of staff. • Use of racist, homophobic, discriminatory or bullying language / behaviour [including sexual] • Unsafe behaviour during the partial closure; this could include ‘intentionally’ not following instructions around social distancing or the safe, responsible behaviour expected e.g. either threatening to touch/spit/cough, or | <p>The above, plus involvement of SLT speaking to parent, plus:</p> <ul style="list-style-type: none"> • Log on G4S (and My Concern if appropriate). • Removal from teaching space / isolation. • Risk assessment completed, discussed and implemented with student, parent and relevant staff before return. • Removal of access to school email / online platform if incident involves ICT. • Possible Fixed Term Exclusion [particularly if the student in question – or others – are deemed at unacceptable risk if he/she continues attending school]. <ul style="list-style-type: none"> • Referral to other agencies as appropriate |

actually touching, spitting or coughing towards others.

For Remote Learners

This addendum sits alongside the schools digital technology policy. The school website contains detailed information and support for staff, students and parents on remaining safe online.

| Category | Detail of concern | Possible action |
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| C1 | <p>Low level disrespect or inappropriate behaviour below the expectations of acceptable behaviour at Ferndown Upper School during normal day to day operation.</p> <p>Such behaviour might take place via TEAMS, during live communication [live video lesson or phone/video call] or in response to uploaded school videos.</p> <p>This would include lack of respect, not following instructions, or inappropriate / thoughtless behaviour given the highly sensitive nature of current Covid19 pandemic.</p> | <ul style="list-style-type: none"> • Student given warning and reminded of acceptable behaviour while studying remotely. • If misbehaviour includes showing lack of respect or rudeness during a lesson, student will be removed from live session immediately. • Log on G4S |
| C2 | <ul style="list-style-type: none"> • Repeated incidence of 'C1' or: • A one off use of offensive language [not towards staff] • Arguing with staff. • Attempt to contact/friend staff on social media. | <ul style="list-style-type: none"> • The above. • Member of staff follows up with HoS to agree action and support. |
| C3 | <ul style="list-style-type: none"> • Repeated incidence of 'C1 / C2' or: • A one off use of offensive language towards staff. • Inappropriate comment online about a member of staff. • Use of racist, homophobic, discriminatory or bullying language / behaviour [including sexual]. | <p>The above, plus:</p> <ul style="list-style-type: none"> • Removal of access to school email / online platform. • Risk assessment completed and discussed with student, parent and relevant staff before online access permitted. • Referral to other agencies as appropriate. • Log on G4S (and My Concern if relevant). |

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| <p>C7</p> | <ul style="list-style-type: none"> • Continuation of problematic behaviour despite interventions. • Any comment towards staff that could be construed as sexualized. • One off highly inappropriate online behaviour • Any repeated unkind behaviours towards other students on any online platform, including social media. • Repeated, sanctioned, lack of work. | <p>Involvement of SLT speaking to parent, plus:</p> <ul style="list-style-type: none"> • Lengthy removal of access to school email / online platform. • Review with parents • Risk assessment completed and discussed with student, parent and relevant staff before online access permitted. • Possible Fixed Term Exclusion • Paper copies of work sent home. • Referral to other agencies as appropriate. |
| <p>H1</p> | <p>Poor engagement or missed deadline with home (remote) learning after the student has been prompted for a subject.</p> | <p>Student prompted on Teams. Record on G4S.</p> |
| <p>H2</p> | <p>Poor engagement or missed deadline with home (remote) learning after the student has been prompted by email from the teacher.</p> | <p>Student promoted by email. Record on G4S.</p> |
| <p>H3</p> | <p>Repeated non-engagement after contacting home for a subject.</p> | <p>Parent and student prompted through email / phone call. Record on G4S.</p> |
| <p>H7</p> | <p>Following H3, repeated non-engagement after contacting home for one subject or across a range of subjects.</p> | <p>Issued through HOY or PJ, JLT, JE and SLT. Recorded on G4S. Warning letter home. Meeting – in school or over teams to discuss issues.</p> |
| <p>H8</p> | <p>Following no improvement from H7. Repeated non-engagement without a justified reason.</p> | <p>Issued through PJ, JE or JLT. Recorded on G4S. Fixed Term Exclusion.</p> |