

June 2016

Dear ,

I am delighted to welcome you officially into my house and it is with great pleasure that you become part of House. My name is and I will be your Head of House for the next 3 years. Your new tutor group will be . Your tutors name is and your tutor room is .

I wanted to take this opportunity to let you know of some key points of interest that are coming up in preparation for your start with us in September.

Firstly, **Thursday 7<sup>th</sup> July 8.15am** is the first day of the transfer experience. Your day will begin at 8.15am in the Main School Hall at FUS.

On the same date at **7pm- 8pm** is the **new parents' information** evening where your parents will meet your tutor along with the parents of the other year 9 students in your tutor group.

**Students should not attend this evening.**

Secondly, **Friday 8<sup>th</sup> July** is your 2<sup>nd</sup> day of lessons at FUS, at the start of the day you will be given the chance to find your way to your tutor group all by yourself. For those feeling less adventurous we have arranged for our friendly Sixth Formers to be available to show you how to find your tutor room and therefore, any student who is not sure of where to go on this second transfer day should come to the **Main Hall at the front of school.**

Your programme for the day will be:

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| <p><b>DAY 1</b></p> <p><b>THURSDAY 7<sup>TH</sup> JULY</b></p> <p><b>Arrival 8.15am</b></p> | <p>All students should gather in the Main Hall, where you will find stations marked with your middle school, go to your station and collect your information sticker for the day. This sticker has your teaching group on it and is important as you will be in this group for the next 2 days. You will then be asked to sit in Houses and new tutor groups. A member of your new tutor group will come and collect all of you and take you to the tutor room.</p> |
| <p><b>Extended</b></p> <p><b>TUTOR TIME</b></p> <p><b>8.30am-9.05am</b></p>                 | <p>This will be a slightly longer than normal tutor time to allow you and your tutor group to take part in some activities designed to make you feel at home.</p>   |
| <p><b>LESSON 1</b></p> <p><b>9.05am-9.50am</b></p>  | <p>After tutor time all new students will come back to the Main Hall for an assembly with your Heads of House and with the Senior Teachers of the school. During this assembly you will receive your timetable and be put into your teaching groups. A map of the school will be provided to help with finding your way around.</p>   |

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| <b>LESSON 2</b><br><b>9.50am-10.50am</b>  | After the assembly is finished you will be dismissed into teaching and learning groups to go to lesson. The timetable will tell you what subject you have, who is teaching it and where it is located. You will be sat all together in this group during the assembly so check out who you're sat with!   |
| <b>BREAK</b><br><b>10.50am-11.10am</b>    | All transfer students are allowed to purchase hot food and snacks from the canteen. Any student eligible for free school meals can give their name to one of our checkout operators who will deduct the standard amount from the total food bill.<br><br>Breaktime is a great opportunity to find the toilet, catch up with mates and find out where your next lesson is going to be! |
| <b>LESSON 3</b><br><b>11.10am-12.10pm</b> | When the bell goes at the end of breaktime you will need to check your timetable and head off to your next lesson.  |
| <b>LESSON 4</b><br><b>12.10pm-1.10pm</b>  | If you're not sure of where to go next, ask your teacher of lesson 3 to point you in the right direction. You will be in the same group so stick with those who have been in lessons with you already.  |
| <b>LUNCH</b><br><b>1.10-1.40pm</b>        | 30 minutes for lunch is long enough to fill up your water bottle, get some more food and chat with friends and yes you are allowed to use your mobile phone at lunch time!  |
| <b>LESSON 5</b><br><b>1.40pm-2.40pm</b>   | The bell will sound for the end of lunch and you will need to head straight to your last lesson of the day. You will be dismissed from here as you would on a regular school day next year and make your way to the buses, car park or begin your journey home.   |

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| <b>DAY 2</b><br><b>FRIDAY 8<sup>TH</sup> JULY</b><br><b>Arrival 8.15am</b> | Students can arrive in school from 8.15am, if they feel confident they can meet up with friends in the quad or café and when the bell goes at 8.25am they can find their tutor rooms and attend registration. If a student was absent on Thursday or does not feel confident in finding their way to tutor then our handy Sixth Form buddies will be around to lend a hand and show you the way. |
| <b>TUTOR TIME</b><br><b>8.30am-8.50am</b>                                  | Standard tutor time - your tutor will no doubt have a fun twenty minutes planned to continue to make you feel welcome. This may be a quiz or problem solving activity.   |
| <b>LESSON 1</b><br><b>8.50am-9.50am</b>                                    | Off to your first lesson, perhaps ask a member of your new tutor group to point you in the right direction.  |

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| <b>LESSON 2</b><br><b>9.50am-10.50am</b>  | Another day of normal lessons, check out your timetable and make sure you look at day 2!  |
| <b>BREAK 10.50- 11.10am</b>               | All transfer students are allowed to purchase hot food and snacks from the canteen. Any student eligible for free school meals can give their name to one of our check out operators who will deduct the standard amount from the total food bill.<br><br>Break time is a great opportunity to find the toilet, catch up with mates and find out where your next lesson is going to be!   |
| <b>LESSON 3</b><br><b>11.10am-12.10pm</b> | When the bell goes at the end of break time you will need to check your timetable and head off to your next lesson.   |
| <b>LESSON 4</b><br><b>12.10pm-1.10pm</b>  | If you're not sure of where to go next, ask your teacher of lesson 3 to point you in the right direction. You will be in the same group so stick with those who have been in lessons with you already.  |
| <b>LUNCH</b><br><b>1.10pm-1.40pm</b>      | 30 minutes for lunch is long enough to fill up your water bottle get some more food and chat with friends and yes you are still allowed to use your mobile phone at lunch time!   |
| <b>LESSON 5</b><br><b>1.40pm-2.40pm</b>   | Congratulations you have almost completed your first 2 days at FUS.<br><br><b><u>Inauguration Ceremony</u></b><br><br>This is your formal end to the transfer process and marks the start of your school career at FUS.<br><br>When the bell goes for the end of lunch all transfer students must go straight to the Main Hall and sit in their house groups.<br><br><b>Students will be dismissed from the hall at the end of the day and can make their way to the buses, car park or begin their journey home.</b> |

### FAQ's for Transfer Day

#### 1. Transport – how do I get to school?

On transfer day you will be able to use the buses at no charge and the bus companies have already been alerted to the key days when you will be using them. To identify which bus you should catch please look at the following link:

<http://fernup.dorset.sch.uk/information/bus-timetables-and-information/>

On this page there are links at the bottom of the page to our four school buses, the 5070A, S073A, S072A and the 737DC.

#### 2. What can I eat at lunch time and break times?

You may bring your own packed lunch and eat it in our café or outside at the tables in our courtyard. The cost of a sandwich or baguette is approximately £1.50-£1.90 and a 2 course meal of the day can be bought for £2.30. Students will not need more than £5 to spend on

drinks and food at break and lunch time. If your child is eligible for free school meals, this will be provided from the main canteen for the standard amount.

**3. What should I wear on transfer day?**

Wear your normal middle school uniform and arrive looking neat and tidy.

**4. Do I need PE Kit?**

All students have a PE lesson on their timetable on either day 1 or day 2, the simplest thing to do is to bring your middle school kit on the first day and if you don't use it, bring it on day 2. Nobody has PE on both days.

**5. What happens if I can't do PE for medical reasons?**

Bring a short note in from home excusing you from PE.

**FAQ's for September**

**1. When is my first day?**

Year 9 Induction Day **Monday 5<sup>th</sup> September**

**2. What should I wear?**

Full FUS school uniform - For the most up to date information please visit our website:

<http://fernup.dorset.sch.uk/information/uniform/>

All uniform must be clearly labelled with the students name and house.

**3. What about my locker, when do I get that?**

I have enclosed a separate letter explaining about lockers in September. **We will NOT be allocating lockers on Transfer Day** as many of them are still in use and will be due to be cleaned over the summer holidays.

**4. Where do I go on my first day?**

On the first day of the new term, **Monday 5<sup>th</sup> September**, all students will assemble in the main school hall at 8.25am for a short meeting, you will then spend time with your tutor before going off to lessons.

I have enclosed an invitation letter for the Inauguration Ceremony on **Friday 8<sup>th</sup> July**, please can parents let us know if they are able to come so we can work out seating arrangements, there will be a guest list and if you have not let us know you are coming we may not have space to admit you.

Finally, if on transfer day you have issues or concerns, our Pastoral Care Team can be found in the C Block just behind the large café. Our Pastoral Support Team will ensure that any questions or queries are resolved as quickly as possible.

Copies of this letter and any other transfer related information can be found on our school website: [www.fernup.dorset.sch.uk](http://www.fernup.dorset.sch.uk). Any transfer related queries can be emailed to: [transfer@fernup.dorset.sch.uk](mailto:transfer@fernup.dorset.sch.uk).

I hope that your last few weeks at your current school are good ones and we are really looking forward to you starting with us.

See you on the 7<sup>th</sup> July!

**Head of                      House**

P.S. Please let your parents or guardians see this once you've finished reading it.